10 Sin Ming Drive Singapore 575701 Tel: 1800-CALL LTA (1800-2255582)





APPLICATION FOR CLASSIC VEHICLE CONVERSION	
It would take about 5 minutes to complete this form. You will need the following inform  • Vehicle Registration Number  • Particulars of Registered Owner  • Particulars of Director / Partner / Sole-Proprietor / Manager if the vehicle is registered in Association / Organisation	nation to fill in the form:  • Particulars of Submitter the name of a Company / Business / Limited Liability Partnership / Limited Partnership / Club /
IMPORTANT: Please read the <u>Terms &amp; Conditions</u> overleaf carefully before completing the	orm. Application with incorrect or incomplete information will be rejected.
Vehicle Registration No.:	Road Tax Expiry Date: (day) (month) (year)
SECTION A – PARTICULARS OF AND DECLARATION BY REGISTERED OWN	
** NRIC (Singaporeans and Singapore PRs) / FIN (Foreigners) / ACRA Certificate No. / UEN No. of Registered Owner	
Name of Registered Owner:(as in **NRIC / Employment/Immigration Pass Card / ACRA Certificate)	
(a) $^{\star}\text{I}\text{ / We}$ shall change and seal the vehicle number plates at an LTA-authorised	vehicle inspection centre within 3 calendar days from the conversion date.
(b) $^{\star}\text{I}$ / We understand that once the vehicle is converted to the Classic Vehicle Sc	heme, the vehicle cannot be converted to other vehicle scheme.
calendar year corresponding to the annual road tax. *I / We may purchase u	/ we will be given up to a maximum of 28 free Day Licences in respect of the same of to a maximum of 17 Day Licences @ \$20 per day in the same calendar year. *I / , non-exchangeable, non-refundable and cannot be carried over to another calendar
(d) *I am / We are aware that a valid Day Licence must be displayed for each day	of vehicle usage, including weekends and public holidays.
(e) *I / We understand that classic vehicle cannot be placed under non-user status	s, i.e. Lay-up status.
(f) $^{\star}$ I / We have read and understood all the Terms and Conditions listed overleaf	and shall undertake to abide by them.
(g) *I / We consent to the collection, use and disclosure of *my / our personal data	as stated in paragraph 9 overleaf.
(h) *I / We authorise the person named in Section B below to submit this application $\ensuremath{\mathrm{B}}$	on and transact on *my / our behalf (where applicable).
Contact No. Signature of Registered Owner / A	authorised Person Date
* Delete where applicable  ** NRIC No.: For Singaporeans and Singapore PRs  FIN: Foreigners with Employment/Immigration Pass Card issued by the MOM or ICA	
For vehicle registered in the name of non-individuals (e.g. company	/business, etc.)
Name of Authorised Person (Director/Partner/Sole-proprietor/Manager):	**NRIC/FIN No.:
SECTION B – PARTICULARS OF SUBMITTER (To be completed if the registered owner is not present at time of application. Original^ NRIC	/ Employment/Immigration Pass Card of submitter and registered owner must be produced)
Name of Submitter :	**NRIC / FIN No. :
Name of Company (if applicable) :	Contact No. :
	Signature :

<sup>\*</sup> Delete where applicable

\*\* NRIC No.: For Singaporeans and Singapore PRs
FIN: Foreigners with Employment/Immigration Pass Card issued by the MOM or ICA

^ Physical NRIC or long-term pass card or Digital Identity Card (Digital IC) launched via the Singpass app. Images or videos of the identity card/pass/Digital IC will not be accepted.

### TERMS & CONDITIONS

### 1. Eligibility Criteria

To qualify for the Classic Vehicle Scheme, the vehicle must be at least 35 years old, deemed from its original registration date, when the vehicle is being converted.

No conversion is allowed for vehicles renewed with a 5-year COE unless the vehicle is at least 30 years old at the time when the 5-year COE starts.

If the vehicle is more than 35 years from the 5-year COE start date, a levy is applicable. The levy is based on an annual interest rate of 5% on the difference between the Prevailing Quota Premium of a 10-year COE and a 5-year COE for the period between the 5-year COE start date and the date when the vehicle is converted into the Classic Vehicle Scheme.

### Pre-requisites

The following requirements (if applicable) must be met before submission:

- Vehicle inspection requirements
- Motor insurance coverage requirements
- Settlement of any outstanding vehicle licence arrears and late renewal fees
- Other requirements that LTA may notify, e.g. settlement of outstanding offences for the vehicle

#### Documents Required

- Original periodic inspection certificate (if applicable)
- Original certificate for motor insurance, covering the full licensing period to be taken up upon conversion
- Original^ NRIC (Singaporeans and Singapore PRs) or Employment/Immigration Pass Card# (Foreigners) for individual owner. If the owner is a company or business, please produce
  the original ACRA printout valid up to 14 days from the date of issue and the original^ NRIC (Singaporeans or Singapore PRs) or Employment/Immigration Pass Card# (Foreigners) of
  the authorised person from the company or business
- Original^ NRIC (Singaporeans and Singapore PRs) or Employment/Immigration Pass Card# (Foreigners) of submitter if the registered owner is not present at the time of application
- ^ Physical NRIC or long-term pass card or Digital Identity Card (Digital IC) launched via the Singpass app. Images or videos of the identity card/pass/Digital IC will not be accepted.
- # Employment/Immigration Pass issued by the Ministry of Manpower (MOM) or Immigration & Checkpoint Authority of Singapore (ICA) which bears the Foreign Identification Number (FIN)

### 4. Fees Payable at Conversion (By NETS or SGQR PayNow only)

- Applicable administrative fee
- 10% of Prevailing Quota Premium (PQP) in the appropriate COE vehicle category applicable at time of conversion
- Applicable road tax, pro-rated to the remainder of the calendar year upon conversion
- For vehicles that are more than 35 years old when the vehicle was last renewed with a 5-year COE, an additional levy is applicable

### 5. Change Of Vehicle Registration Number Plates

Upon conversion of the vehicle to the Classic Vehicle Scheme, the registered owner shall proceed to change the number plates, within 3 calendar days from the conversion date. The number plates must have white letters/figures on red and yellow background. The existing vehicle registration number will be retained. The front number plate must be mounted to a metal bracket and the bracket must be welded onto the vehicle chassis or floorboard. The welding may be carried out by any workshop but must be inspected and approved by an LTA-authorised vehicle inspection centre.

Failure to comply with the registration number plate requirements constitutes offences under the Road Traffic Act.

# 6. <u>Sealing / Breaking Of Vehicle Registration Number Plates</u>

- (a) To seal the number plates, the owner must send the vehicle to any of the LTA-authorised vehicle inspection centres (i.e. VICOM Ltd, STA Inspection Pte Ltd or JIC Inspection Services Pte Ltd). An inspection certificate will be issued to the owner after the number plates are sealed and inspected.
- (b) If the owner wishes to break the vehicle's number plate seals for repair or other vehicle works, he/she must first apply to LTA for approval. Any person who breaks or tampers with a classic vehicle number plate seal, without authorisation from LTA, shall be liable to a jail term of up to 3 months, or to a fine of up to \$1,000 for the first offence. Subsequent offences carry a jail term of up to 6 months, or a fine of up to \$2,000.

## 7. <u>Day Licence for Classic Vehicle Scheme</u>

- Up to 28 days, pro-rated to the remainder of the calendar year upon conversion; and
- Up to 17 additional days, pro-rated to the remainder of the same calendar year of conversion, @ \$20 per day.

A valid Day Licence must be clearly displayed during each day of usage. Days of usage are inclusive of weekends and public holidays.

Day Licences are non-transferable, non-exchangeable, non-refundable and cannot be carried forward to another calendar year. It is a serious offence for anyone to use a vehicle under the Classic Vehicle Scheme without clearly displaying a valid Day Licence. The driver or registered owner who causes or permits the vehicle to be driven without a valid Day Licence shall be liable to a fine not exceeding \$5,000, and in the case of second or subsequent conviction, a fine not exceeding \$10,000.

### 8. <u>In-Vehicle Unit</u>

A vehicle is required to have a valid In-Vehicle Unit (IU) installed and a cash card of sufficient monetary value inserted into the IU if the vehicle is to be used on Electronic Road Pricing (ERP)-priced roads during the ERP operational hours.

## 9. Consent for collection, use and disclosure of personal data

You consent to us collecting from/and or disclosing to any other Government agency or public authority, and/or using, your personally identifiable data, including those that you have provided in this application, so as to serve you in an efficient and effective way.

In addition, you consent to us collecting from and/or disclosing to any person (whether a natural person or a body corporate), and/or using, your personally identifiable data (i) where such person has been authorised to carry out any specific service on behalf of the Government or a public authority; (ii) in accordance with legislation under our purview to enable us to perform our functions or duties; (iii) to comply with any order of court; (iv) to comply with any written law; (v) to enable a Town Council to enforce, investigate and/or prosecute an offence under its purview; (vi) for the purpose of any legal proceeding involving any motor vehicle, power-assisted bicycle and/or personal mobility device registered with us; or (vii) for the purpose of taking any action against any person for the breach of any of our terms and conditions.

Data provided to us may be used for verification and record of your personal particulars, including comparing with information from other sources, and may be used to communicate with you.